

POTR360 Lab rules

Some basic rules are needed to help make POTR360 a place where students can be productive and comfortable. Violators of these rules are not only inconsiderate of other students, but may also incur grade penalties or other disciplinary action.

1. When the lab is scheduled for a particular class or lab section other than your own, you must relinquish your workstation to the incoming class. This includes TA office hours for another class. For example, if the ECE337 TA is holding lab hours, then ECE337 students get priority for workstations during those office hours. Lab reservations will be posted on the lab doors and on the course web site.
2. Refreshments are only permitted in the meeting area, not at the workstations.
3. Leaving workstations logged in but unattended is not only dangerous, a penalty of at least 1 point on the semester will be assessed and repeat offenses will result in reduced access privileges. Workstations left locked for more than 15 minutes will incur the same penalty. On the SunRay thin clients, when you try to "lock" the screen, it actually saves your desktop, logs you out, and makes the station available to somebody else. You can log into any other SunRay to access your desktop session in the state that you left it.
4. If you need music to work, use headphones.
5. Discussions that are loud, obscene, or distracting to others should be taken somewhere else.
6. Do not leave trash behind at your workstation.